Viola Public Library District

1701 17th St. Viola, IL 61486

Regular Meeting

October 4, 2023

Meeting called to order at 6:09 pm.

Present: Sandy Cook, President Mindi Schultz, Treasurer

Annette Essary Mike DeLoose

Barb Harrison (late) Lill Batson, Director

Absent: Rich Lawson Linda Engels

Public Comment: Members of the public are invited to speak to the Board of Trustees.  Please identify yourself when called upon.  Comments are to be limited to three (3) minutes or less.  In compliance with the Open Meetings Act, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

Treasurer’s Report:

Mindi Schultz presented the treasurer’s report. Annette Essary moved to accept the report as presented with Mike DeLoose seconding. Motion passed.

Secretary’s Report:

The secretary’s report was reviewed. Mindi Schultz made a motion to accept the secretary’s report. Annette Essary seconded. Motion passed.

Director’s Report:

Library numbers are good. Lill reported on the RNA Chapter book sale. A total of $84.00 was made. Our first fall craft, taught by Linda Miller, had 3 people attend. The next craft is next Wednesday at 2pm. We will make pumpkins from old books. October 25 we will use pages from books to make leaves for a wreath, garland, table runner – whatever the people choose to make with the leaves. She announced that Jeff will set up a table on Saturday September 28 at the Viola United Methodist Church for a 4-H sponsored Halloween event. She is not sure what easy craft Jeff will have kids or adults make. She reminded everyone about the upcoming WIAAA community meeting October 16 from 12-1:30 at the library. Lunch will be served.

**OLD BUSINESS:**

Repairs at Old Building/Exterminator

Mike brought up the trim on the west door of the old library. It needs to be removed, the wood painted and new trim installed. Either he or Bob Essary will do the work and give Lill receipts for reimbursement of materials.

**New BUSINESS:**

Replace Copier/Printer/Scanner/Fax – Final Action

Lill presented 3 different quotes – 2 from Office Specialists and one from Access Business Systems. After discussion, Annette Essary moved to lease the RICOH copier from Access Business for $93.71 per month, including maintenance agreement. Mike DeLoose seconded. Motion passed.

Mindi Schultz moved to adjourn the meeting with Annette Essary seconding. Motion passed. Meeting adjourned at 6:43pm. Next regular meeting is November 1, 2023 at 6:00 pm.