Viola Public Library District

1701 17th St. Viola, IL 61486

Regular Meeting

October 2, 2024

Meeting called to order at 6:08 pm.

Present: Sandy Cook, President Linda Engels, Secretary

 Mike DeLoose Barb Harrison

Lill Batson, Director

Decennial Committee: Kathy Carter Evelyn Lemon

Absent: Annette Essary, Rich Lawson, Mindi Schultz

Public Comment: Members of the public are invited to speak to the Board of Trustees.  Please identify yourself when called upon.  Comments are to be limited to three (3) minutes or less.  In compliance with the Open Meetings Act, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

Treasurer’s Report:

The treasurer’s report was reviewed. Mike DeLoose moved to approve the secretary’s report as presented. Barb Harrison seconded. Motion passed.

Secretary’s Report:

The secretary’s report was reviewed. Barb Harrison made a motion to accept the secretary’s report. Mike DeLoose seconded. Motion passed.

Director’s Report:

Lill reported that the circulation numbers are still good. She brought up holding a puzzle exchange in either October or November. People can bring in puzzles. For each puzzle, they will receive a ticket to “purchase” a new ticket. Any puzzles left over will be added to our supply or donated on.

We held our first adult craft for the fall with 10 adults attending (17 people signed up). The next craft is October 23 at 10:00 am. We will be making pumpkins for decoration. The roof at the old building has been replaced from storm damage. We used $1,000 from the rent money for the deductible.

Had a meeting with a representative from RAILS about cataloging. Lill asked how to catalog various items for a library of things, including puzzles and games. We need to set circulation rules for the items before we can add them to the database. Lill also signed up for the library system to automatically renew materials for patrons one time – if there are no holds on the item – and to send out text/email messages for overdue items.

**OLD BUSINESS:**

The REC Using Library Space – Final Action

Lill met with Robyn Messerly about what classes she wanted to hold at the library. Because of our hours, there will not be any scrapbook or card making classes. Robyn was interested in weekly children’s crafts and a weekly sign language class. After some discussion, Mike DeLoose made a motion to reject her request. Linda Engels seconded. Motion passed. Lill will let Robyn know the board’s decision.

Decennial Committee

Lill presented the report again for final approval. Barb Harrison moved to submit the report as written. Mike DeLoose seconded. Motion passed.

ALA Grant For Doors – Update

Lill presented a quote from Skinner Landscaping for the cement pad and a step outside the south door. After some discussion, Mike DeLoose moved to approve the quote for the pad only. Barb Harrison seconded. Motion passed.

**NEW BUSINESS:**

FY25 Tax Levy – Final Action

Lill presented the tax levy for FY25. After reviewing the levy Barb Harrison moved to approve it as presented. Mike DeLoose seconded. Motion passed.

FY24 Annual Report – Final Action

Lill presented the FY24 Annual Report for review. Mike DeLoose made a motion to accept the annual report as presented with Mindi Schultz seconding. Motion passed.

Linda Engels moved to adjourn the meeting with Barb Harrison seconding. Motion passed. Meeting adjourned at 6:50pm. Next regular meeting is February 5, 2025 at 6:00 pm.