Viola Public Library District

1701 17th St. Viola, IL 61486

Regular Meeting

September 4, 2024

Meeting called to order at 6:00 pm.

Present: Sandy Cook, President Mindi Schultz, Treasurer

 Rich Lawson, Vice-President Linda Engels, Secretary

 Mike DeLoose Annette Essary

Lill Batson, Director

Decennial Committee: Kathy Carter Evelyn Lemon

Absent: Barb Harrison

Public Comment: Members of the public are invited to speak to the Board of Trustees.  Please identify yourself when called upon.  Comments are to be limited to three (3) minutes or less.  In compliance with the Open Meetings Act, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

Treasurer’s Report:

Mindi Schultz presented the treasurer’s report. Rich Lawson moved to approve the secretary’s report as presented. Annette Essary seconded. Motion passed.

Secretary’s Report:

The secretary’s report was reviewed. Mike DeLoose made a motion to accept the secretary’s report. Annette Essary seconded. Motion passed.

Director’s Report:

Lill reported that the circulation numbers are still good. Interlibrary loan is going well. We had 137 library materials come in this month for patrons and sent out 221. People are starting to pick up puzzles again. A few games have gone out. We sold 3 stickers in August. Traffic has slowed down with the kids back in school. An adult craft is scheduled for Wednesday September 25 at 10:00 am. We will make a gnome door decoration for fall.

**OLD BUSINESS:**

The REC Using Library Space – Final Action

Robyn Messerly did not make it to the meeting. Lill updated the board on some of her plans. She is holding tumbling classes at the Alexis Community Center and dance classes at the Orion Dance Center. Lill approved a card-making class for Saturday September 7 from 9:30 – 11:30 am. She told the instructor she will need to clean up after the class. After some discussion, the board gave Lill permission to use her discretion for any future classes at the library with the provision that the board will revisit this topic at the October meeting. Lill will get a list from Robyn on the classes she would like to hold here and the schedule/frequency.

Decennial Committee

Lill presented the report she typed up for everyone to review and make any changes. Committee members looked it over. They will bring any suggestions to Lill before the October meeting for any changes to the narrative of the report.

ALA Grant For Doors – Final Action

Lill received a quote from Tee Jay Central, Inc. for new hardware for the existing doors to make them handicap accessible. She also received a quote from Chris Walsten to fix the floor in the entryway to make it level and to replace the windows in the entry. The door company will not do the electric so Lill will get an electrician to run the wiring for the doors. We need a level cement pad in front of the doors. Clayton Brendal volunteered his time if the library pays for the cement. Bill McMeekan will donate his time and equipment to help with the cement. Mike DeLoose recommended Pleasant Valley Concrete. They have donated cement to boy scout projects, churches, etc. Annette Essary recommended Supreme Services from Coal Valley for a cement quote. Lill will contact both companies. Mindi Schultz made a motion to approve the two quotes received. Rick Lawson seconded. Motion passed.

**NEW BUSINESS:**

FY25 Budget & Appropriation Ordinance – Final Action

Lill presented the budget for FY25. After reviewing the budget Rich Lawson moved to approve the budget as presented. Mike DeLoose seconded. Motion passed.

FY24 Annual Report – Final Action

Lill presented the FY24 Annual Report for review. Mike DeLoose made a motion to accept the annual report as presented with Mindi Schultz seconding. Motion passed.

Other New Business:

Mike DeLoose asked if the library had the museum passes he’s heard about. Lill verified the library has 3 passes for patrons to check out for 1 week. She explained how the passes worked and for what venues.

Mike also asked how the web hosting company was doing. Lill told the board they are very responsive with any questions or concerns about the website.

Mindi Schultz moved to adjourn the meeting with Annette Essary seconding. Motion passed. Meeting adjourned at 6:39pm. Next regular meeting is October 2, 2024 at 6:00 pm.