Viola Public Library District

1701 17th St. Viola, IL 61486

Regular Meeting

November, 2023

Meeting called to order at 6:01 pm.

Present: Sandy Cook, President Mindi Schultz, Treasurer

 Linda Engels, Secretary Annette Essary

Mike DeLoose (late) Barb Harrison

Lill Batson, Director

Absent: Rich Lawson

Public Comment: Members of the public are invited to speak to the Board of Trustees.  Please identify yourself when called upon.  Comments are to be limited to three (3) minutes or less.  In compliance with the Open Meetings Act, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

Treasurer’s Report:

Mindi Schultz presented the treasurer’s report. Barb Harrison moved to accept the report as presented with Annette Essary seconding. Motion passed.

Secretary’s Report:

The secretary’s report was reviewed. Mindi Schultz made a motion to accept the secretary’s report. Annette Essary seconded. Motion passed.

Director’s Report:

Library numbers are good. Starting fall crafts with adults. Jeff has done two sessions. The first was October 11 with 3 people attending. Crafters made book fold pumpkins. Some took their pumpkin home to finish. The second craft was October 25 with 3 people attending. For this craft, Jeff used book pages for people to trace a leaf templet on and color it was pencils or crayons. Some made a fall wreath and other made a fall garland. The next craft is November with yard and twine wrapped jars. Lill heard from Skinner Landscaping today and the cost for them to clear the parking lot is going up from $135.00 to $175.00, not including salt. She will check prices with other companies to see if anyone is cheaper. The new copier is not here yet. Lill informed the board she was told 3-4 weeks to get it with the 4 weeks being up Thursday. If she does not hear anything Friday, she will contact the company to see what the delay is. She also mentioned holding Bingo in January and February starting at 5pm to see if people will show up for an evening event.

**OLD BUSINESS:**

South Parking Lot

Lill updated the board on fixing the south parking lot. Bill McMeekan was off sick for several weeks, which put him behind on his jobs. He may wait until spring to do the work since the weather is getting colder. He has looked at the cement block wall and doesn’t think it is going to crumble so he may simply build a berm, which give the library the opportunity to plant flowers, shrubs, etc.

**New BUSINESS:**

Board Meeting Schedule for 2024 – Final Action

Lill presented the 2024 meeting schedule. After reviewing it, Annette Essary moved to approve the schedule as presented with Mike DeLoose seconding. Motion passed.

Closing Thanksgiving Weekend – Final Action

Lill requested the library close Thursday, Friday and Saturday for Thanksgiving this year. After some discussion, Mindi Schultz moved to close for the weekend with Annette Essary seconding. Motion passed.

Closed Meeting – Review Minutes, Christmas Bonuses, & Raises – Final Action

Mindi Schultz moved to close the meeting. Annette Essary seconded. Regular meeting closed at 6:15pm.

Sandy Cook called the regular meeting back to order at 6:53pm. Linda Engels did roll call again.

Mindi Schultz made a motion to keep the closed minutes closed with Annette Essary seconding. Motion passed.

Mindi Schultz moved to give Christmas bonuses as discussed. Annette Essary seconded. Motion passed.

Mindi Schultz moved to give Lill a raise effective January 1, 2024. Annette Essary seconded. Motion passed.

Annette Essary moved to adjourn the meeting with Linda Engels seconding. Motion passed. Meeting adjourned at 6:56pm. Next regular meeting is February 7, 2024 at 6:00 pm.